



# STORMWATER TREATMENT FACILITY (STF) – Annual Certification Form

Due by October 1st

**PROPERTY OWNER:** \_\_\_\_\_

**STF ADDRESS:** \_\_\_\_\_

**STF RESPONSIBLE PARTY:** \_\_\_\_\_

**RESPONSIBLE PARTY PHONE & EMAIL:** \_\_\_\_\_

**STF STRUCTURE NUMBER:** \_\_\_\_\_

**CERTIFICATION BY:** \_\_\_\_\_

**KANSAS LICENSE NUMBER:** \_\_\_\_\_

**STF INSPECTED:**

Baffle Box	Catch Basin Insert	Extended Detention Wetland	Native Vegetation Swale	Native Vegetation
Bioretention	Rain Garden	Extended Wet Detention Basin	Turf Swale	Infiltration Basin/Trench
Bioswale	Porous Pavement	Extended Dry Detention Basin	Wetland Swale	Media Filtration
Sand Filter	Oil/Grit Separator	Hydrodynamic Separator	Other:	

### Inspection Checklist

CIRCLE "YES" OR "NO" FOR ALL ITEMS BELOW

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|---|-----|----|
| A. HAS DEBRIS OR TRASH ACCUMULATED IN BASIN OR STRUCTURE?   | YES | NO |
| B. ARE NOXIOUS WEEDS PRESENT THAT PREVENT THE DESIRED VEGETATION FROM GROWING PROPERLY?   | YES | NO |
| C. IS THERE EXPOSED SOIL NOT COVERED WITH VEGETATION, MULCH OR OTHER NONERODABLE MATERIAL?                                      | YES | NO |
| D. IS ALGAE OR STAGNANT MOISTURE PRESENT IN BASIN OR STRUCTURE?   | YES | NO |
| E. ARE UNPLEASANT ODORS EMERGING FROM BASIN OR STRUCTURE?   | YES | NO |
| F. HAS SEDIMENT ACCUMULATED IN BASIN OR STRUCTURE?  | YES | NO |
| G. IS SOIL EROSION PRESENT ALONG STANDING OR MOVING SURFACE WATER?  | YES | NO |
| H. IS SOIL EROSION PRESENT AT BASIN SIDES, INLET OR OUTLET?   | YES | NO |
| I. ARE HOLES PRESENT FROM ANIMALS OR IS THERE UNDESIRABLE SOIL LOSS?  | YES | NO |
| J. ARE THERE WET OR SOGGY AREAS PRESENT THAT PREVENTS VEGETATION FROM GROWING?  | YES | NO |
| K. IS RUNOFF ENTERING OR LEAVING THE BASIN OR STRUCTURE IN A MANNER THAT PREVENTS PROPER FUNCTION OF INFLOW OR OUTFLOW SYSTEMS? | YES | NO |
| L. DOES FLOW OUT OF BASIN OR STRUCTURE OCCUR IN A MANNER THAT CREATES EROSION OR DAMAGE TO ADJACENT PROPERTY?                   | YES | NO |
| M. IS THE BASIN OR STRUCTURE FUNCTION IMPAIRED?   | YES | NO |
| N. OTHER ITEMS AND COMMENTS:  | YES | NO |
| O. CORRECTIVE MEASURES FOR ALL YES ANSWERS ABOVE  | YES | NO |

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# ANNUAL STF CERTIFICATION

By Kansas Licensed Engineer (or Landscape Architect)

**1. ASSESSMENT OF ANY PUMP, PIPE, RIPRAP, AND STRUCTURES PRESENT:**

IS THERE A NEED FOR REPLACEMENT OR MAINTENANCE OF BASIN OR STRUCTURE COMPONENTS?

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**2. GENERAL ASSESSMENT OF THE BASIN OR STRUCTURE:**

DOES THE BASIN OR STRUCTURE APPEAR TO FUNCTION PROPERLY? ARE MODIFICATIONS RECOMMENDED FOR IMPROVED FUNCTION?

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**3. ASSESSMENT OF BASIN OR STRUCTURE ELEVATIONS:**

HAVE CRITICAL INFLOW, OUTFLOW, OVERFLOW PATHS AND ELEVATIONS CHANGED FROM THE AS-BUILT PLANS? NOTE - THE ELEVATION ASSESSMENT IS A VISUAL CHECK FOR ACCUMULATION OF SEDIMENT OR BASIN MODIFICATIONS, A SURVEY IS NOT REQUIRED FOR CERTIFICATION.

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**4. ASSESSMENT OF BASIN OR STRUCTURE VOLUMES:**

HAVE BASIN CHANGES AFFECTED THE STORAGE VOLUME FROM THE AS-BUILT PLANS? NO SURVEY REQUIRED.

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**5. ASSESSMENT OF REQUIRED VEGETATION AND PLANTINGS:**

VEGETATION AND PLANTINGS NEED TO HAVE 80% COVERAGE FOR CERTIFICATION.

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**6. OTHER ITEMS AND COMMENTS:**

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**7. CORRECTIVE MEASURES NEEDED/RECOMMENDED & PROPOSED SCHEDULE:**

PROVIDE A TIMELINE FOR EACH CORRECTIVE MEASURE – 1 MONTH, 2 MONTHS, 3 MONTHS, ETC.

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INSPECTED BY \_\_\_\_\_ DATE \_\_\_\_\_

**\* PICTURES - INCLUDE A MINIMUM OF 2 PICTURES OF EACH STF.**