



STORMWATER DETENTION – Annual Inspection Form

Submit form by October 1st

PROPERTY OWNER: _____

BASIN/STRUCTURE ADDRESS: _____

BASIN/STRUCTURE RESPONSIBLE PARTY: _____

PHONE EMAIL OF RESPONSIBLE PARTY: _____

BASIN/STRUCTURE NUMER: _____

INSPECTED BY & INSPECTION DATE: _____

* Inspection of basins is required Annually (by Property Owner or Professional)

Annual Inspection Checklist

CIRCLE “YES” OR “NO” FOR ALL ITEMS BELOW

A.	HAS DEBRIS OR TRASH ACCUMULATED IN BASIN OR STRUCTURE?	YES	NO
B.	ARE NOXIOUS WEEDS PRESENT THAT PREVENT THE DESIRED VEGETATION FROM GROWING PROPERLY?	YES	NO
C.	IS THERE EXPOSED SOIL, NOT COVERED WITH VEGETATION, MULCH OR OTHER NONERODABLE MATERIAL?	YES	NO
D.	IS ALGAE OR STAGNANT MOISTURE PRESENT IN BASIN OR STRUCTURE?	YES	NO
E.	ARE UNPLEASANT ODORS EMERGING FROM BASIN OR STRUCTURE?	YES	NO
F.	HAS SEDIMENT ACCUMULATED IN BASIN OR STRUCTURE?	YES	NO
G.	IS SOIL EROSION PRESENT ALONG STANDING OR MOVING SURFACE WATER?	YES	NO
H.	IS SOIL EROSION PRESENT AT BASIN SIDES, INLET OR OUTLET?	YES	NO
I.	ARE HOLES PRESENT FROM ANIMALS OR IS THERE UNDESIRABLE SOIL LOSS?	YES	NO
J.	ARE THERE WET OR SOGGY AREAS PRESENT THAT PREVENT DESIRED VEGETATION FROM GROWING?	YES	NO
K.	IS RUNOFF ENTERING OR LEAVING THE BASIN OR STRUCTURE IN A MANNER THAT PREVENTS PROPER FUNCTION OF INFLOW OR OUTFLOW SYSTEMS?	YES	NO
L.	DOES FLOW OUT OF BASIN OR STRUCTURE OCCUR IN A MANNER THAT CREATES EROSION OR DAMAGE TO ADJACENT PROPERTY?	YES	NO
M.	IS THE BASIN OR STRUCTURE FUNCTION IMPAIRED?	YES	NO
N.	OTHER ITEMS AND COMMENTS:	YES	NO
O.	CORRECTIVE MEASURES FOR ALL YES ANSWERS ABOVE	YES	NO

* **2021 PICTURES – Submit two (2) pictures of each basin/structure.**

QUESTIONS: Contact City of Shawnee’s Stormwater Group at 913-742-6313

SUBMITTALS: Email to Tammy Snyder, Stormwater Program Manager at Tsnyder@cityofshawnee.org